

Dear Junior Volunteer Candidate,

Our Junior Volunteer Orientation is scheduled for **Tuesday, June 16th, 9:00 am – 4:00 pm**. All who are either returning to our program or are brand new this year, who plan to join us this summer, are required to be here. Please meet me in the lobby just inside the main entrance at 9:00 AM. If this is your first-year volunteering here, be sure to have your completed application, along with your parents' signature, as well as your tuberculosis testing form and criminal background form, filled out with parental signature. There is no charge for the background check. Orientation activities will begin promptly. Please see the attached agenda. A lunch of chicken fingers and French fries will be provided at no charge.

This summer, you may serve weekdays between 9:30 AM and 4:30 PM, as well as weekday evenings, until 6:30 PM, and Saturday and Sundays from 9:30 AM – 4:00 PM. You are welcome to serve just a ½ day if you prefer, and we encourage you not to undertake more than 3 days per week. Our summer program runs through Friday, August 21, 2026.

For all junior volunteers, after discussing your summer schedule with your parents, please complete the enclosed Schedule Preference Form. We appreciate your commitment to a routine, if at all possible. Please return the form to me on June 16.

Please respond to this letter, letting me know if you plan on attending the orientation. You can either call or email me. The residents and staff eagerly anticipate your coming!

I look forward to seeing you on June 16th and hope you are excited about volunteering!

Sincerely,

Joan Wickel

Manager, Allentown Campus

Community Life

Phoebe Allentown | A community of Phoebe Ministries

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